### Annexure E: Municipal declaration and returnable documents

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| The following particulars must be furnished in relation to tenders for municipalities and municipal entities:  a) where consultancy services are required; and  b) goods, services or a combination thereof, where the estimated total of the prices exceeds R10 million, including VAT.  In the case of a joint venture, separate municipal declarations and returnable documents shall be submitted in respect of each partner. |
| **Section 1: Enterprise details**   |  |  | | --- | --- | | **Name of enterprise** |  | | **Contact person** |  | | **Email** |  | | **Telephone** |  | | **Cell** |  | | **Fax** |  | | **Physical address** |  | | **Postal address** |  | |
| **Section 2: Declaration for consultancy services**  The enterprise has been awarded the following consultancy services by an organ of state during the last five years:   |  |  |  |  | | --- | --- | --- | --- | | **Name of organ of state** | **Estimated number of contracts** | **Nature of service, e.g. quantity surveying** | **Service similar to required service (yes/no)?** | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  |   Attach separate page as necessary |
| **Section 3: Goods, services, or a combination thereof, where the estimated total of the prices exceeds R10 million, including VAT**  I/we certify that  1) (tick one of the boxes):  □ the enterprise **is** **not** required by law to prepare annual financial statements for auditing  □ the enterprise **is** required by law to have audited annual financial statements (attached herewith for the past three financial years or the years for which the enterprise has been in operation)  2) the enterprise and its directors have no undisputed commitments for municipal services towards a municipality or other service provider in respect of which payment is overdue for more than 30 days (i.e. all municipal accounts are paid up to date);  3) source of goods and/or services :  (tick one of the boxes and insert percentages if applicable)  □ goods and/or services are sourced only from within the Republic of South Africa  □ % of the total cost of goods and/or services will be sourced from outside the Republic of South Africa, and the percentage of payment from the municipality or municipal entity which is expected to be transferred out of the Republic is . %  I furthermore confirm that the following contracts were awarded to the enterprise by an organ of state during the last five years and attached particulars of any material non-compliance or dispute concerning the execution of such contracts:   |  |  |  | | --- | --- | --- | | **Name of organ of state** | **Estimated number of contracts** | **Nature of contracts** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |

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| Attach separate page as necessary |
| I, the undersigned who warrants that I am duly authorised on behalf of the tendering entity, hereby declare that the contents of this Declaration are within my personal knowledge, and save where stated otherwise, are to the best of my belief both true and correct. |
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| Signed |  |  | Date |  |
| Name |  |  | Position |  |
| Tenderer |  | | | |